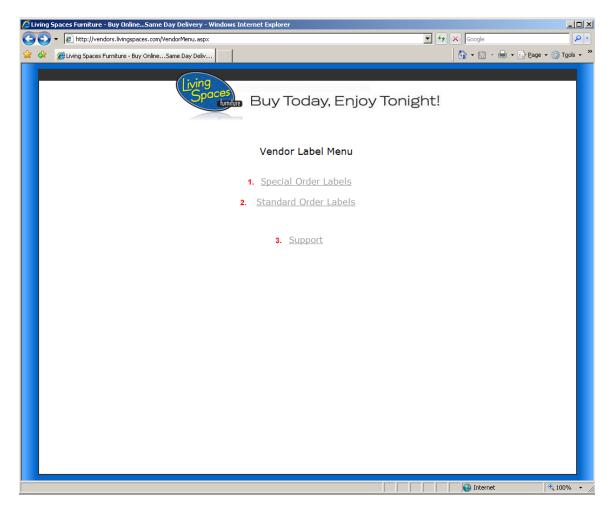
Living Spaces Vendor Portal User Guide



- 1. Special Order Labels Choose this option to print labels for a PO with Special Order Products
- 2. Standard Order labels Choose this if your PO does not contain any special order products
- 3. Support Choose this if you need to contact Living Spaces IT department for assistance.

Special Order and Regular Order Labels

1. Enter your PO # and your vendor code. Your vendor code will be the 4 digit code supplied to you by Living Spaces.

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Spaces Buy Today, Enjoy T	ōnight!	
Special Order Labels		
PO #:		
Create Labels Main Menu		
		🔍 100% 🔻 🎢

2. Click "Create Labels" to create the PDF with all the labels for the items on your PO.

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Spaces Buy Today, E	Enjoy Tonight!
Special Order Lab	pels
PO #: Vendor Code:	
Create Labels	Main Menu
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Adobe PDF Reader and Printer Configuration

1. Click the "Print" button to open the print preview window.

Chttp://	vendors.livingspaces.com/StandardPrintLabels.asp?PO=39704&	VENDID=GUIL - Windows Internet Explorer		<u>- 0 ×</u>
\odot	 Image: http://vendors.livingspaces.com/StandardPrintLabels.asp?PO=397 	'04&VENDID=GUIL	Google	₽ -
😭 🏟	//vendors.livingspaces.com/StandardPrintLabels		🚹 🔹 🔝 👻 🖶 🖬 Page 🕶	🔘 Tools 🔹 🎽
	🖺 🔬 • 🚳 🔶 👆 🚺 / 71 💿 🖲 106% •	Find -		
			7	
66	3142-1	/0_1		
	Model Number: 212CC CANT/ALMO	P/O: 39704	1	
	Description: MATRIX CUBE CORNER WEDGE	,	-	
	Special Order Info:		1	
	Collection: 3142-F	Serial #: 2876]	
		Vendor:		
		GUIL		
	9034057028763			
		Print Date: 02/06/2009		
1				
Ø				-
Done			Unknown Zone	

2. Select your Zebra printer from the "Name" dropdown. Then click the properties button.

Print	×
Printer Name: Zebra 1055L (200dpi) Status: Ready Type: Zebra 1055L (200dpi) Print Papes	Properties Comments and Forms: Document and Markups
Print Range All Current view Current page Pages 1 - 71 Subset: All pages in range Reverse pages Page Handling Copies: 1 Collate Page Scaling: None Auto-Rotate and Center Choose paper source by PDF page size Use custom paper size when needed	Preview: Composite
Print to file	Document: 8.5 x 11.0in Paper: 2.0 x 4.0in 1/71
Printing Tips Advanced	OK Cancel

3. Expand the "Paper/Output" menu

🐲 Zebra 1055L (200dpi) Properties	? ×
Document Options	
🎯 Zebra 105SL (200dpi)	
Paper/Output	
Paper Layout: Portrait	
Potate 180: Off	
Top Adjustment: 0	
🕀 🐨 🎇 Media Settings	
🕀 🥼 Document Options	
🕀 🌃 Device Options	
🕀 🤣 User Commands	
🗄 🦓 Printer Firmware	
Wizard Configuration Assistant	
OK 0	Cancel

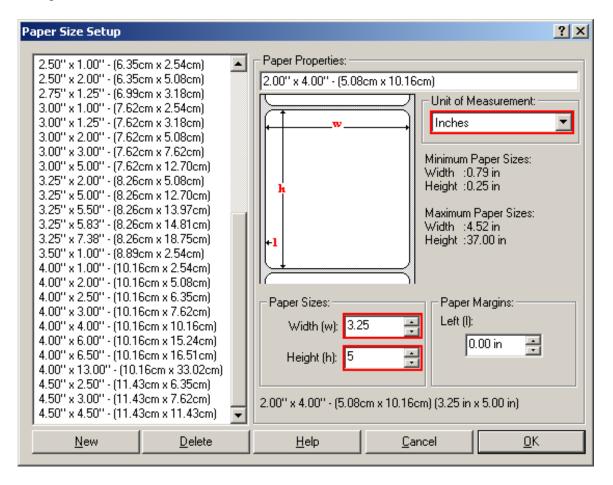
4. Select the "Paper Layout" option and choose "Landscape"

🌮 Zebra 1055L (200dpi) Properties	? ×
Document Options	
🎯 Zebra 105SL (200dpi)	
🖶 💱 Paper/Output	
Paper Layout: 🔼 Landscape 🔽	
Paper Size: User Defined	
Copies: 1	
Rotate 180: Off	
Negative: Off	
Top Adjustment: 0	
🖶 🐨 Media Settings	
🗄 🥻 Document Options	
🗄 🏰 Device Options	
🗄 🥵 User Commands	
🗄 🎕 Printer Firmware	
Wizard Configuration Assistant	
OK Car	ncel

5. Select the "Paper Size" option and choose "User Defined" for the Paper Size. Click "Customize" after you have chosen "User Defined"

💞 Zebra 1055L (200dpi) Properties	? ×
Document Options	
🞯 Zebra 105SL (200dpi)	
🖹 🖹 Paper/Output	
Paper Layout: Landscape	
Paper Size: User Defined Customize	
Copies: 1	
Rotate 180: Off	
Top Adjustment: 0	
🖬 🕀 🎇 Media Settings	
🗄 🕂 👬 Document Options	
🗄 👬 🎬 Device Options	
🗄 🍘 User Commands	
🗄 🦓 Printer Firmware	
	-1
Wizard Configuration Assistant	
OK Car	ncel

6. Change the "Unit of Measurement" option to Inches and set "Width" to 3.25 and "Height" to 5. Click "OK" to save



7. Expand the "Document Options" menu and change the "Dispense Mode" dropdown to "Cut Label". Click "OK" to save

🌮 Zebra 1055L (200dpi) Properties	? ×
Document Options	
Sebra 105SL (200dpi)	
🗄 🔁 Paper/Output	
🖶 🐨 Media Settings	
Document Options	
- 🎉 Dispense Mode: Cut Label 🔍 Options	
SmartDownload: Off	
Configuration: Use Driver Settings	
🔁 🞲 User Commands	
🗄 🦓 Printer Firmware	
Wizard Configuration Assistant	
OK	Cancel

Congratulations your printer is now setup and your print preview screen should look like the screen below. The label should be fully outlined in purple noting the printable area.,

Print	×
Printer Name: Zebra 105SL (200dpi) Status: Ready Type: Zebra 105SL (200dpi) Print Range ▲ll ○ Current yjew Current page ○ Pages 1 - 71 Subset: Subset: All pages in range ○ Reverse pages Page Handling Copies: 1 □ Auto-Rotate and Center □ Choose paper source by PDF page size □ Use custom paper size when needed	Preview: Composite
Print to file	Document: 8.5 × 11.0in Paper: 5.5 × 3.2in 1/71
Printing Tips Advanced	OK Cancel

Zebra Configuration Utility Installation and Usage

🖉 ZebraUtility - Windows Internet Explorer			_ 🗆 ×
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			*
Living Spaces Furniture			
ZebraUtility			
Lebidoeniey			
Name: ZebraUtility			
Version: 1.0.0.5			
Publisher: Living Spaces Furniture			
Install			
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ClickOnce and .NET Framework Resources			
			v
		😜 Internet	🔍 100% 👻 //

Click the "Install" button to begin the install

Application Ins	tall - Security Warning	×
	nnot be verified. 9 you want to install this application?	
Name: From: Publisher:	ZebraUtility vendors.livingspaces.com Unknown Publisher	
🚯 While a	applications from the Internet can be useful, ter. If you do not trust the source, do not in	
 compare 		

After the install has completed, the application with startup. Please enter the printer IP address in the "Zebra IP Address" box and click the "Submit Configuration File" button to send the configuration to the printer.

🛃 Zebra Conf	iguration Utility		
Zebra	a IP Address:		
	Submit Configuration File	1	
		-	