## **Living Spaces Label Document**

Version: 1.1

#### **CHANGE LOG**

Chg#	Date Noted	Description of Change	Change By	Version Num.
1	6/9/2015	Original label document of AX2009	Living Spaces	1.0
2	5/24/2017	<ul><li> Updated label format for AX2012</li><li> Updated License Plate check digit logic</li></ul>	Living Spaces	1.1

#### PRE-LABELING REQUIREMENTS

Living Spaces Furniture requires all vendors to pre-label shipments with custom barcode labels to improve the receiving process. This helps eliminate operator mislabels and improves our efficiency.

Below are examples and instructions for the Living Spaces in-house Stock and Special order labels. It is our expectation that the labels attached prior to shipping to LSF will replicate this format. Labels must be sized to fit a standard 4"x 6" label.

Note: Special order product labels must contain the Customer details and specific Special Order product information.

The barcode, as seen in the examples below, must be Code 128 (Font name: BC C128 HD Wide)

#### **EDI STANDARD LABELS**

A Stock purchase order is identified in the BEG 02 segment as PO type "SA".

EDI 850 example BEG\*00\*SA\*PO-0002038121\*\*20170502~

Below is an example of our existing in-house Stock product label. It is our expectation that the labels you attach prior to shipping to LSF will replicate the format and will be sized to fit a standard 4"x 6" label. All fields are passed through in the EDI (850) purchase order document.

The barcode is transmitted in the LIN03 segment of the 850 as follows:

LIN\*\*BN\*000000000000676384~

Label Barcode: 000000000006763848

The checksum (Last digit) is not transmitted through EDI. This is added by the barcode generator on your end.

The barcode (License plate) number is unique and crucial to be successfully scanned into our system. The last number (8 in this instance) is a checksum that will be added automatically by your barcode printer. These are transmitted in the LIN03 that we send over via EDI and are unique for each individual piece. Note: The same barcode (License plate) will never be used more than once. If quantity 20 of item A are being shipped, each piece will be labeled with a unique barcode.



0000000000006763848

#### EDI STANDARD LABEL FIELD MAPPING

Label Field EDI Data Field

Sku: 93874 PO1\*1\*1\*EA\*000016.63\*\*SK\*93874\*VC\*513876-51\*BL\*SEAL~

Model Number: 513876-51 PO1\*1\*1\*EA\*000016.63\*\*SK\*93874\*VC\*513876-51\*BL\*SEAL~

P/O: PO-0002038121 BEG\*00\*SA\*PO-0002038121\*\*20170502~

Description: RANDOLPH TERRACE

QUEEN MATTRESS PID\*F\*\*\*\*RANDOLPH TERRACE QUEEN MATTRESS~

Special Order Info: Leave Blank

Barcode: 0000000000006763848 LIN\*\*BN\*000000000000676384~ (Note: The label must contain the

provided 19 characters plus the check sum for the full 20-digit barcode

number)

Vendor: SEAL PO1\*1\*1\*EA\*000016.63\*\*SK\*93874\*VC\*513876-51\*BL\*SEAL~



#### EDI SPECIAL ORDER LABEL

A Special order purchase order is identified in the BEG 02 segment as PO type "OS".

EDI 850 example BEG`00`OS`PO-0002001337``20170611~

Below is an example of our existing in-house Special order product label. It is our expectation that the labels you attach prior to shipping to LSF will replicate the format and will be sized to fit a standard 4"x 6" label. All fields are passed through in the EDI (850) purchase order document.

The barcode is transmitted in the LIN03 segment of the 850 as follows:

LIN\*\*BN\* 00000000000390969~

Label Barcode: 000000000003909690

The checksum (Last digit) is not transmitted through EDI. This is added by the barcode generator on your end.

The barcode (License plate) number is unique and crucial to be successfully scanned into our system. The last number (**0** in this instance) is a checksum that will be added automatically by your barcode printer. These are transmitted in the LIN03 that we send over via EDI and are unique for each individual piece. Note: The same barcode (License plate) will never be used more than once. If quantity 20 of item A are being shipped, each piece will be labeled with a unique barcode.



#### 0000000000003909690

#### SPECIAL ORDER LABEL FIELD MAPPING

LSF Sku: 69696 PO1\*1\*1\*EA\*000016.63\*\*SK\*69696\*VC\*D3698-13R\*BL\*UMAE~

Order Info: N1\*RQ\*SO-0367202~

N2\*LUIS GOMEZ~

N3\*212 AVE MONTEREY~ N4-SAN CLEMENTE\*CA\*92672~

Product Info: Second and Third PID segments

PID\*F\*\*\*\*fabric/finish: Bella Chocolate~

PID\*F\*\*\*\*Bella Coffee (Large Toss Pillow) x2, Tate

Sable (Large Toss Pillow) x2~

P/O: PO-075770 BEG\*00\*OS\* PO-0002001337\*\*20170611~

Description: GLAMOUR RAF TUX SOFA First PID segment

PID\*F\*\*\*\*GLAMOUR RAF TUX SOFA~

Barcode: 0000000000003909690 LIN\*\*BN\* 00000000000390969~ (Note: The label must contain the

provided 19 characters plus the check sum for the full 20-digit barcode

number)

Vendor: UMAE PO1\*1\*1\*EA\*000016.63\*\*SK\*69696\*VC\*D3698-13R\*BL\*UMAE~

Model Number: D3698-13R PO1\*1\*1\*EA\*000016.63\*\*SK\*69696\*VC\*D3698-13R\*BL\*UMAE~

Print Date (the date under UMAE): 06/11/2017 Dynamic Date the label is printed



#### LIVING SPACES CHECK DIGIT BARCODE ALGORITHM

**Example 1** – BN sent in the 850: "000000000000676384"

- 1. Add the odd number digits: 0+0+0+0+0+0+0+7+3+4=14.
- 2. Multiply the result by 3:  $14 \times 3 = 42$ .
- 3. Add the even number digits: 0+0+0+0+0+0+6+6+8=20.
- 4. Add the two results together: 42 + 20 = 62.
- 5. To calculate the check digit:
  - a. Divide the sum, from step 4, by 10 (62 / 10)
  - b. Take the remainder of (62 / 10), which is also known as (62 modulo 10)
    - i. <u>If remainder is not 0</u>, subtract the remainder from 10. Therefore (62 / 10) = 6 remainder 2; 10 2 = 8.
    - ii. If remainder 0 then Check Digit is Zero
- 6. Check Digit = "8"
- 7. Barcode = 0000000000006763848

#### Example 2 – BN sent in the 850: "00000000000390969"

- 1. Add the odd number digits: 0+0+0+0+0+0+0+9+9+9=27.
- 2. Multiply the result by 3:  $27 \times 3 = 81$ .
- 3. Add the even number digits: 0+0+0+0+0+0+0+3+0+6 = 9.
- 4. Add the two results together: 81 + 9 = 90.
- 5. To calculate the check digit,
  - a. Divide the sum, from step 4, by 10 (90 / 10)
  - b. Take the remainder of (90 / 10), which is also known as (90 modulo 10)
    - i. If remainder is not 0, subtract the remainder from 10.
    - ii. **If remainder is 0**, then Check Digit is Zero. Therefore (90 / 10) = 9 remainder **0**.
- 6. Check Digit = " $\overline{\mathbf{0}}$ "
- 7. Barcode = 000000000003909690

#### **LIVING SPACES LABEL PRINTER SPECIFICATIONS**

Zebra Printer model 105SL

**Sku**: 10500-2001-1070 **Manufacturer**: Zebra

**Description**: 105SL 203DPI **Cost**: \$2,200

Zebra Thermal Transfer Paper Label Roll

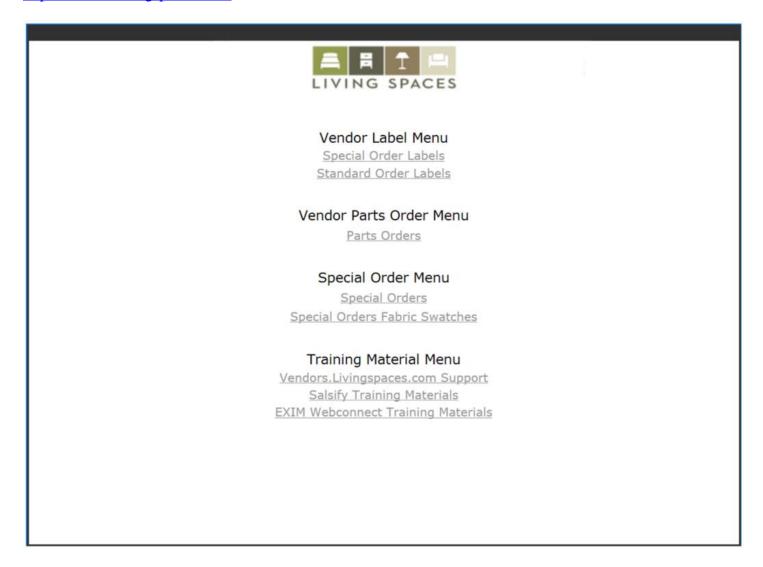
**Description**: 4 inch continuous, 500' Thermal transfer paper label roll

Cost: \$30 per roll

#### WEB PORTAL LABELS

The LSF link below can be used as an alternate option to print out the barcode labels for both stock orders and special orders. Both are formatted to size and displayed in a PDF format.

http://vendors.livingspaces.com/



Click on the "<u>Vendors.Livingspaces.com Support</u>" button for additional information on how to print the labels, how to setup the Zebra printer and contact information for any technical questions.

Once the Zebra printer has been set up, it is easy to print out the barcode labels. Click on the "Standard Order Labels" link for stock orders and then enter in the PO # and your four-letter Vendor Code. (Typically the first four letters of your vendor name).

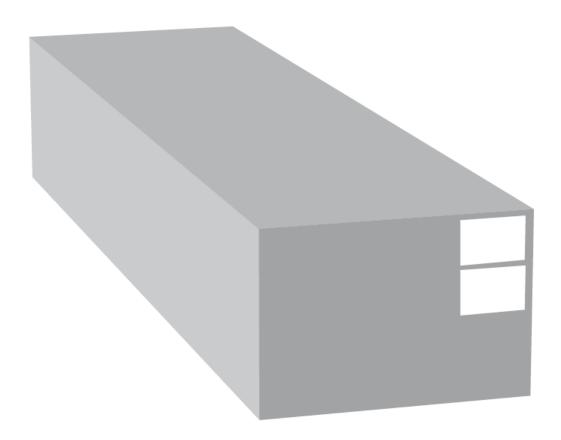
The labels will pop up in a PDF format, click the print button and select the Zebra printer. Labels will print in perfect formatting for each piece on the order.

The "Special Order Labels" link can be used to print out the 8" x 11" customer label. Enter in the PO # and your four-letter Vendor Code. (Typically the first four letters of your vendor name).

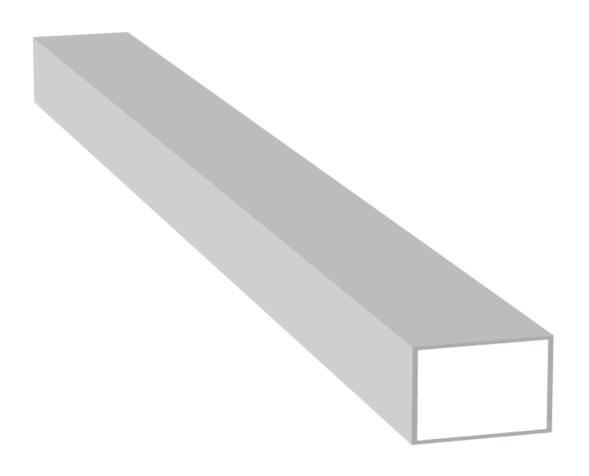
Note: The vendors.livingspaces.com will not generate the special order 4x6 label shown on page 4 of this document. The 4x6 special order label has been approved for vendors printing these from zebra printers.

### **CASE GOODS**

Barcode label at upper right hand corner of short end (chairs two per box)



# BED RAILS Barcode label at short end



# MATTRESSES & FOUNDATIONS

Duplicate Barcode label one on long end and one on short end

#### **DROP SHIP PACKING SLIP**

This type of PO is identified in the BEG 02 segment as PO type "DS".

EDI 850 example BEG`00`**DS**`PO-0002007555``20150112~

This packing slip will be sent with each order that is ship to the customer



Order Date: 1/12/2015

#### Packing Slip

Order #: SO-002640551

Momo Takahashi

14338 Califa St

Sherman Oaks CA, 91401

#### Number of Items: 1

Line Num	Item	QTY	SKU
1	2 PIECE SET CERAMIC VASE	1	69696

#### **EDI DROP SHIP FIELD MAPPING**

The data for this pack slip is pulled out of the 850. Here is a sample of the data fields.

```
ISA*00**00**12*8772667300*12*3106311166*150114*1632*U*00401*000289018*0*T*>~
GS*PO*8772667300*3106311166*20150114*1632*291018*X*004010~
ST*850*292018~
REF*CO*SO-002640551~
                                                              Order #:
BEG*00*DS*PO-0002002891**20150112~
DTM*002*20150112~
                                                              Order Date:
N9*ZZ*NTE*General Notes~
MSG*Living Spaces expects its suppliers and vendo~
MSG*rs to know and comply with all local, state a~
MSG*nd federal laws, standards and regulations re~
MSG*lating to product manufacturing, labeling and~
MSG*safety including, but not limited to, CPSIA,~
MSG*CA Prop 65, CA Title 20, CA Reg 93120^{\sim}
N1*BT**92*01~
N1*ST*MOMO TAKAHASHI*92*87~
                                                              Customer Name
N3*14338 CALIFA ST~
                                                              Street Address
N4*SHERMAN OAKS*CA*91401~
                                                              City / State / Zip Code
PO1*1*1*EA*000005.60**SK*69696*VC*69678 (6/BOX)*BL*UMAE~
                                                              Line Num / QTY / SKU
LIN**BN*906969610326~
PID*F****2 PIECE SET CERAMIC VASES~
                                                              Item
PID*F****fabric/finish:2pc Ceramic Vase~
PID*F****DROPSHIP~
CTT*1~
SE*15*292018~
GE*1*291018~
IEA*1*000289018~
```

#### DROP SHIP PACKING SLIP FIELD RELATION

#### Drop ship "DS" 850 Packing Slip Relation



Order Date: 1/12/2015

CDI segment DTM\*002\*20150112

Packing Slip

Momo Takahashi 🗢 EDI segment N1\*ST MOMO TAKAHASHI 92\*87 ~

14338 Califa St CALIFA ST

Sherman Oaks CA, 91401 CA EDI segment N4 SHERMAN OAKS CA 91401 ~

Line Num QTY SKU SKU SEDI segment PO1\*10\*12\*A\*\*\* C\*69678 (6/BOX)\*BL\*UMAE ~

Number of Items: 1 < Sum of all QTY

Line Num	Item	QTY	SKU
1	2 PIECE SET CERAMIC VASES	1	69696

EDI segment PID'F\*\*\*\*2 PIECE SET CERAMIC VASES ~